



Members Present: Megan Baxter, Kate Boutilier, Troy Hinkel, Megan McCann, Derek O'Connell, Trevor Rogneby, Kara Snyder, Derek Story, Katy Strzepek, Heidi Verticchio, Kate Weiser

Members Excused: Amelia Noël-Elkins, Sarah Dolan, Derrek Drenckpohl, Terry Jackson, Tal Parmenter

Members Joining via Zoom: Nora Atkins, Wilma Bates, Elizabeth Chupp, Chelley Jackson, Melissa Ramirez-Osorio, Mike Regilio, Amy Secretan

Guests Present:

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Megan, seconded by Trevor. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve the minutes was made by Kara, seconded by Katy. The minutes were unanimously approved.

3) New business

- **Recognition of Departing Council Members (Derek O. & Amy)**
 - Thank you for your service to Council!
 - We will make arrangements to deliver service plaques to any outgoing Council members not in attendance today.
- **Welcome for New Members (Amy)**
 - Welcome! We are glad to have you, hope that you get a lot of good things out of this experience, and I challenge you to get involved.
- **Installation of New Executive Board (Derek O.)**
 - The new Executive Board will be:
 - Chair: Amy Secretan
 - Vice-Chair: Mike Regilio
 - Secretary: Kate Boutilier
 - Treasurer: Trevor Rogneby
- **AP/CS Merger Working Group Updates (Terry)**
 - Terry was unable to attend.
 - Amy shared that Terry messaged working group recently to reiterate what was discussed at last Council meeting. Would like to bring feedback from both Councils together and merge thoughts and ideas. Probable next steps include developing a combined Constitution based on this feedback. He will schedule a meeting for the working group. Amy will keep us posted on this.
- **Homecoming 2022: October 10-16, 2022 (All)**
 - Amy provided historical context on Council's role in Homecoming. Previously, we have walked the parade route to distribute bags for candy. Council did not participate in 2021. There were stipulations last year from Town of Normal that prevented distribution of candy.
 - Rachel Caracci has bags from our participation in 2019. The bags are red, with the ISU logo, and list both AP and CS Councils.
 - Challenge has been to solicit enough volunteers to be meaningful. Do we want to participate as a Council? If so, what would we like our role to be?
 - Will be important to align our participation with our mission and goals, and to ensure we are spending funds wisely and strategically.
 - Could be an avenue to improve visibility – who is Council and what is our role?
 - Council liked the idea of partnering with CS Council whenever possible.

- Derek O. motioned that Programming committee be charged with evaluating Homecoming schedule and identify ways for us to become involved and visible.
- Discussed opportunity to participate in Faculty & Staff Appreciation Luncheon, which now takes place in February.
- **Council is interested in being involved in Homecoming events in some capacity. Will be explored further by Programming committee.**

4) Old business (2021-2022 List; 2022-2023 List will be discussed at upcoming meeting)

Brainstorming Topics List (On-going)

- Improve communication efforts to APs on campus
- Increase visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- Continue AP engagement/programming
- Remote Work Policy / Workplace Flexibility
- Create space, opportunities, and programming to discuss and generate ideas regarding Equity, Diversity, and Inclusion
- Develop annual survey for APs and communicate out efforts taken on actionable items
- Discussion about Future Partnerships with CS Council

5) Chair Remarks – Derek O’Connell & Amy Secretan

- Previous Executive Board was happy to see there were multiple people running for each Executive Board position during recent elections. Things went well!
- Will share materials and templates with Amy to assist with transition.
- Updates from meeting with President Kinzy? Derek responded no new updates.
- Amy thanked all who have served on Executive Board for their willingness to help address questions.

6) Treasurer’s Report – Amy Secretan – No Report

7) Human Resources Report – Derek Story

- **Supervisor Training** - Discussion on Leader/Supervisor trainings/learning opportunities continue. Expected slate of learning opportunities focused on this topic to be released in fall semester
- **Remote Work and Flex** - University numbers reflect about 10-20% of staff participating in one of these programs/work arrangements. We know that sometimes paperwork or documentation falls behind. Please remind your constituents to turn in those forms to HR so that we can have up to date numbers for administration.
 - Flexible Work Form can be found [here](#)
 - Remote Work Form can be found [here](#)
 - Remote Work Extension (short form) can be found [here](#)

8) Representative Reports

- **Awards** – Chelley Jackson – No Report
- **Academic Senate** – Amelia Noël-Elkins – No Report
- **Campus Communications Committee** – Liz Chupp
The July 22nd Board of Trustees meeting was postponed and has been rescheduled for Monday, August 15th at 9:00 a.m. I posted more information in our Teams site for folks who may want to attend in-person or virtually, so they can check out those resources for more information!
- **Foundation** – Emily Nafziger – No Report
 - Incoming Representative, Heidi Verticchio, recently participated in orientation with Pat Vickerman.
 - Foundation Board will meet next on October 14. Notes from most recent Foundation Board meeting are available for review on Teams site.
- **ISU Annuitants Association** – Tal Parmenter – No Report

- Derek O.: This position is unique and is appointed internally. At-large members are eligible to serve in this role if interested.

9) Committee Reports

- **Elections** – Derrek Drenckpohl – No Report
- **Programming** – TBD – No Report
 - **Actively seeking committee members!**
- **Communication** – Kate Boutilier – No Report
- **Scholarship** – Derek O’Connell
 - **Congratulations to scholarship recipients! Will check today or tomorrow to make sure everything looks in order.**
 - **Will be reaching out in spring to recruit committee members for next year’s process. Good way to support Council in summer. More information to come in January.**
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan – No Report
 - **Invitation to Council members to join! Planning to schedule a meeting in September.**

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Trevor, seconded by Melissa. The motion was unanimously approved.

Next Meeting: Thursday, August 25, 2022 / 1:15 pm – 3:00 pm / DEG 551 and Zoom

Respectfully Submitted:

Kate Boutilier

8/11/22